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Job Title	R&B Equipment Operator I	Job Code	Job Grade
Reports to		Position #	FLSA Code
Department		Location Code	SIC Code
Division		CS Code	EEO Code

Summary of Functions:

Performs entry level work in the operation of heavy and light equipment. Performs road construction and maintenance work in one or more specialized public works programs. Work includes reconstruction/rehabilitation, surface maintenance, secondary drainage, right-of-way maintenance, or customer services programs. Work involves coordinating the maintenance, operation, and repairs of equipment. Works under general supervision, with limited latitude for the use of initiative and independent judgment.

Distinguishing Characteristics:

This is the first in a series of four (4) equipment operator-related job classifications within this job family. This classification is distinguished by the operation of light and heavy motorized equipment and by experience in Road Maintenance applications including road, right of way repairs, traffic control and response to citizen complaints. This classification may require a flexible work schedule in order to meet the needs of the department.

Management Scope: N/A

Duties and Responsibilities

% of Time

Essential / Non-Essential

1. Operates a variety of light and heavy equipment involved in construction and maintenance projects, such as rollers, backhoes, front-end loaders, forklifts, dump trucks, or mowers.
2. Performs preventive maintenance inspections, routine servicing, and minor repairs on equipment.
3. Ensures adherence to safety standards when operating equipment and at all other times.
4. Picks up rocks, leaves and trash and cleans up after heavier equipment and assists in the loading and unloading of trucks; install guardrails, repairs detached or dented guardrails; patches potholes
5. Inspects equipment to ensure that it meets safety and operational specifications.
6. May perform other work as directed during emergency situations such as floods, tornadoes, hurricanes, accidents, and hazardous material spills.
7. Assists with traffic control operations in work zones as directed.

8. Trains on equipment utilized by R&B Equipment Operator II.

9. Performs other job-related duties as assigned.

Minimum Qualifications

Education, Experience and Training:

Requires High School diploma or GED equivalent.

Requires six months of experience in construction, maintenance or repairs of roadways, bridges, and operating heavy and light construction equipment or closely related experience.

Licenses, Registrations, Certifications, or Special Requirements:

Must obtain within six months of hire a Texas Class A CDL.

Work Zone Flagger Training certificate

Preferred:

In possession of a valid Texas Class A CDL at time of hire.

Knowledge, Skills & Abilities:

Knowledge of:

- * Policies, practices, procedures, and methods of assigned function.
- * Applicable safety practices and regulations.
- * Texas Motor Vehicle Code and other codes, laws and statutes relating to assigned function.
- * Light equipment and tools used in road maintenance.

Skill in:

- * Operating a variety of road maintenance light equipment safely.
- * Operating grounds maintenance equipment safely.
- * Both verbal and written communication, including conveying and following instructions and providing information to the public.

Ability to:

- * Safely and correctly apply road construction and maintenance techniques.
- * Safely and correctly drive light road maintenance and construction vehicles and equipment.
- * Understand and follow instructions and communicate effectively, as required.
- * Work independently and efficiently.
- * Manage time well and meet timelines.
- * Establish and maintain effective working relationships with County employees and officials, representatives of outside agencies, and the general public.
- * Demonstrate regular and reliable attendance.

Physical/Environmental Requirements and Other Information:

Physical requirements include the ability to lift/carry up to 50 pounds, visual acuity, speech and hearing, hand and eye coordination and manual dexterity. Subject to standing, sitting, walking, climbing stairs, bending, stooping, crouching, kneeling, pushing, pulling, reaching, twisting, balancing, repetitive motion, driving, client/customer contact, and squatting to perform the essential functions. Subject to extreme temperatures, outside elements, noise, vibration, contact with dust, fumes and hazardous chemicals, foul odors, animal and human fecal matter, insects, and rodents. Requires the use of Personal Protective Equipment as required by job circumstances.

May work weekends, holidays, and 24/7 standby.

As members of the County Emergency Response System, all County employees are designated as Disaster Service Workers during a proclaimed emergency and may be required to train on emergency response and/or perform certain emergency services at the direction of their supervisor.

(YOUR COUNTY NAME) employees play an important role in business continuity. As such, employees may be assigned to business continuity efforts outside of normal job functions.

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